



Crystal Lake Elementary District 47

300 Commerce Dr., Crystal Lake, IL 60014 815.788.5000

www.d47.org  /D47schools  @crystallakesd47

Field Trip Permission Form

The District 47 Board of Education encourages field trips that are an integral part of the curriculum and contribute to the District's educational goals. Authorization for each trip will be based on the educational value as well as the safety and welfare of the students involved. Guidelines per Board policy regarding field trips include:

- All trips must have prior approval of the Superintendent or designee.
- All field trips will be adequately supervised by staff members and other adults.
- Associated fees for the field trips will be paid by the student unless otherwise provided by the Board, provided that no student will be excluded due to lack of funds. A bus fee fixed by the Superintendent or designee may be charged to help defray transportation costs.
- Parental consent must be obtained in writing for each field trip.
- Parents refunds will not be made after final arrangements have been secured.

Parents: Please complete Section B below and return this form (with payment, if applicable) to your child's school by _____ (date).

A. (to be completed by a certified D47 staff member)

Date(s) Travel : _____ Destination: _____

Leave time: _____ AM/PM Arrival Time: _____ AM/PM

Trip Description: _____

The cost per student: \$ _____ (Checks can be made payable to District 47.)

Teacher: _____ School Phone: _____

B. (to be completed by the parent/guardian)

I give permission for _____ to attend the field trip as noted above .
Child's Name (Please Print)

In the case of an emergency, I authorize medical treatment for the child named above.

Parent/Guardian Signature

Relationship to Student

Parent/Guardian Printed Name

Emergency Contact Number